

10 Tips for Your Effective Study

1. **Every 5 minutes work!**
2. **Use your time** in metro, tram, during waiting at the doctor etc. What can you do? Learn new words, for example.
3. **How to learn new words easily, quickly and with fun**
 - ❖ Download some application to your phone or computer, I can recommend you the [Quizlet](#). Write down new words after every lesson. If you have a short time (5 minutes), revise them. You can find my own word sets for my students there.
 - ❖ Cut small pieces of paper (cca 3 x 3 cm). Write a Czech word on one side (+ gender, a case, a preposition it needs...) and a translation into your language on the other side. Write down new words after every lesson. Give them to the envelope. If you have a short time (5 minutes), revise them.
4. **Speak, speak, speak!** Don't be afraid of speaking Czech. Use every situation: in shop, in restaurant, at the doctor... When the Czechs want to talk to you in English or other language, ask them for Czech conversation and explain them you need training. Practise in a real situation everything you have learned during your lesson.
5. **Speak to your family, friends, colleagues.** Ask the Czechs to talk to you in Czech.
6. **Read and listen.** Read shop names, handouts, advertisement. [Metro](#) daily (every day in metro for free), [news](#) on the internet, [simplified books](#) for students-foreigners. Read whatever. Listen to the radio, songs, news, simplified books on CD...
7. Join a group of my students on [Facebook](#). You can find videos, pictures and other materials there.
8. **What to do when you don't understand.** Ask the Czechs to speak slower, to repeat once more what they have said. Tell them you are a foreigner and you are learning Czech. Tell them you don't understand. Ask how to write it. If you don't know a Czech word, ask how to say it. Write down such necessary sentences in Czech (asking for help) and have them in your phone, diary... You can find the most useful sentences and phrases [here](#).
9. Write down each situation you don't understand. Ask me at the lesson what it means. **Bring any topic you need to the lesson** (e.g. you received a letter and you don't understand; you need to write an e-mail in Czech; you saw a sign and you don't understand what it means; you heard a word you don't know; you don't understand Czech behavior in particular situations ...).
10. **Use the internet.** There are a lot of websites, programmes and applications for learning. If you are not sure what to choose ask me.

